

City of Cherryvale

123 W. Main Street, Cherryvale, Kansas 67335



Rental of Logan Park Community Building

By authority of the Governing Body for the City of Cherryvale, the "City" hereby authorizes the rental of a city building by the following entity or individual under the following terms and conditions:

Rental Information:

Organization/Group/Individual Name: _____

Address: _____ Phone: _____

Rental Date: _____ Time (approx.): _____

(Rental Date is for the date specified above. You MAY NOT enter the building before that date without paying another days rent.)

Purpose of Rental: _____

Police Department:

Please inspect the building as soon as possible, after being notified by the Renter that they are finished.

Please verify that there are the following listed items are remaining in the building to complete the inspection:

_____ 4 Round Tables

_____ 17 Rectangle Tables

_____ 68 Chairs

_____ 1 Coffee Pot

_____ 1 Square Table

_____ 4 Brooms

_____ 1 Dust Pan

_____ 1 Mop

_____ 1 Mop Bucket

_____ 1 High Chair

Please verify that the following cleaning duties have been performed by the person listed above:

_____ Floors have been swept/mopped

_____ Cook stove is turned off

_____ Thermostat is appropriately set

_____ Table/Chairs are put away

_____ Kitchen counter is clean

_____ Trash containers are empty

_____ Toilets are clean

_____ Cleaning tools are in storage closet

Inspection performed by:

Officer _____ Badge # _____

Date _____ Time _____

(620) 336-2776

(620) 336-2104 Fax

www.cherryvaleusa.com

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Additional Stipulations and Agreements:

1. The Renter, who shall be at least 18 years of age, is responsible and will be held liable for the conduct of all persons in attendance and for the orderliness and any damages to the building or its contents.
2. The Renter is responsible for compliance with all the laws in the State of Kansas, and ordinances and resolutions of the City and/or County in which the facility is located, to include responsibility for securing all permits as may be required and for making all arrangements necessary with law enforcement and fire department personnel, and it is understood by Renter that such laws and ordinances will be enforced by Law Enforcement and Fire Department personnel, as may be appropriate.
3. No alcoholic beverages will be served and/or consumed in this facility.
4. Smoking and gambling are prohibited except as authorized by City Ordinance.
5. The City reserves the right to prohibit any person or group from using the building if the rules are violated or if inappropriate activities have occurred.
6. The City of Cherryvale assumes no liability whatsoever for accidents, bodily injuries, or property damage which may arise either directly or indirectly from or out of Renter's use of the facility. The Renter agrees to fully "hold harmless" the City of Cherryvale for all costs, personnel injury, or property damage or loss resulting either directly or indirectly from Renter's use of the facility.
7. Sub-leasing of the facility is prohibited.
8. The Renter will be responsible for clean-up after occupancy or be subject to additional clean-up fees.
9. All marked exits and front entrance doors will be kept clear at all times.
10. No permanent alterations to or defacing of the facility will be permitted.
11. All trash and garbage shall be bagged and removed from the facility.
12. Equipment utilized, such as tables, chairs and kitchen items, will be cleaned prior to returning them to their original location and condition.
13. All lights shall be turned off, windows closed and doors locked.
14. The Sponsor and participants shall leave the building at the scheduled time of their agreement.
15. The City reserves the right to enter at any time to assure compliance with these rules.
16. Renter may not enter the building before the specified date of rental or another day's rent will be charged.

I, the undersigned Renter or its authorized agent, affirm that I have read and understand the conditions, stipulations and terms of this rental agreement and agree to accept the same.

(Renter or Authorized Agent)

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